



STATE OF MARYLAND

DHMH

Maryland Department of Health and Mental Hygiene

201 W. Preston Street • Baltimore, Maryland 21201

Martin O'Malley, Governor – Anthony G. Brown, Lt. Governor – John M. Colmers, Secretary

M E M O R A N D U M

TO: Medical Day Care Providers

FROM: Marc A. Blowe, Chief
Division of Community Long Term Care Services

RE: New CMS 1500 Billing Instructions for Medical Day Care Providers

DATE: July 3, 2007

The Maryland Medicaid Program (Program) will fully implement the Federal National Provider Identifier (NPI) requirements effective July 30, 2007. On that date, medical day care providers must begin utilizing the updated CMS 1500 (08/05) health insurance claim form when submitting paper claims. You may obtain the form from the Government Printing Office, the American Medical Association, major medical oriented printing firms, or by visiting <http://www.cms.hhs.gov/providers/edi/cms1500.pdf>.

Billing instructions have been developed specific to medical day care services to assist centers' staff with completing the form correctly. For your review and usage, attached are the CMS 1500 (08/05) billing instructions for medical day care providers. **Your claims will be returned if you use the previous CMS 1500 format on or after the July 30th implementation date of NPI requirements.** Providers submitting electronic claims must submit their NPI numbers and should continue to report their 9-digit Medicaid provider numbers in the 837P REF 1D segment. Please contact your software vendor for further information.

If you have not applied for your NPI, please do so now. **Failure to obtain and register your NPI will result in your claims being denied.** To apply on-line or download a paper application go to the National Plan and Provider Enumeration System (NPPES) website at: <http://nppes.cms.hhs.gov>. After you obtain your NPI from NPPES, you may mail or fax the form (including your 9-digit Medicaid Provider Number) to:

Provider Enrollment
P.O. Box 17030
Baltimore, MD 21203
FAX# 410-333-5341

Toll Free 1-877-4MD-DHMH • TTY for Disabled - Maryland Relay Service 1-800-735-2258

Web Site: www.dhmh.state.md.us

Please forward your questions regarding the implementation of NPI or utilization of the CMS 1500 (08/05) to the e-mail address: NPIMedicaid@dhmh.state.md.us. Thank you.

Attachments

cc: Susan J. Tucker
Mark Leeds
Samuel Colgain
Lynn Price