



STATE OF MARYLAND

**DHMH**

Maryland Department of Health and Mental Hygiene

Lawrence J. Hogan, Jr., Governor – Boyd K. Rutherford, Lt. Governor – Van T. Mitchell, Secretary

## **MEMORANDUM**

**Date:** February 27, 2015  
**To:** Health Officers  
Local Dental Program Directors/Liaisons  
**From:** Harold Goodman, DMD, MPH,  
Director, Office of Oral Health  
**Re:** Office of Oral Health Request for Applications, FY 2016

The Maryland Department of Health and Mental Hygiene (DHMH), Prevention and Health Promotion Administration, Office of Oral Health (OOH) is pleased to announce the availability of ‘one year oral health grant applications.’ Priority will be given to grants that support: children’s oral health clinical care programs; off-site component programs (e.g. dental sealants, fluoride treatment and screenings); adult clinical services; oral cancer prevention and education; and, water fluoridation. **PLEASE NOTE: For FY 2016, there are two application packages - one for Dental Sealants and one for Oral Disease and Injury Prevention Programs. In addition, there are budget estimate and budget narrative forms with instructions included in the packet. A budget estimate form *and* a budget narrative form must be submitted with each grant application.**

The grant awards will be for the budget period July 1, 2015 through June 30, 2016. Funding is dependent upon the OOH’s approved FY 2016 budget. Due to ongoing budgetary constraints, grant funds will be awarded on a *competitive* basis and may be awarded at levels lower than requested. **Please be clear in outlining your requirements in your application and be sure to explain precisely how the OOH award funds will be used in your budget.** Award letters will be mailed on or about April 30, 2015.

Applicants should complete the application(s) provided with this announcement. The forms are available online at <http://phpa.dhmh.maryland.gov/oralhealth>. ***The deadline for submitting applications is Wednesday, April 1, 2015. All applications must be received by this date to ensure consideration.*** Please see Section X of the Grant Program Request for Applications for more submission information.

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Web Site: <http://ideha.dhmh.maryland.gov> or <http://fha.dhmh.maryland.gov/>

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For more information, do not hesitate to contact me via e-mail or phone at (410) 767-5942. I look forward to your participation in this grant application process.

HG:tr

Attachments: Office of Oral Health Requests for Grant Applications (RFA) FY 16  
Dental Sealants  
Oral Disease and Injury Prevention Grants  
Application Forms (2)  
Budget Form (Attachment A)  
Budget Instructions (Attachment A)  
Budget Narrative Template (Attachment B)  
Budget Narrative Guidelines (Attachment B)  
Tips Filling out Office of Oral Health Grant Applications (2)  
Sample Reporting Forms (2)