

**Charter for Primary Care Office Advisory Council
Family Health Administration
Maryland Department of Health and Mental Hygiene**

Introduction:

The mission of the Maryland Primary Care Office (PCO) is to improve and expand access to health care services for all Marylanders by developing partnerships; building local resources; supporting effective clinical practices and health care organizations; developing shortage designations; recruiting and retaining health care providers; promoting relevant state and national health policies; and reducing health disparities. In order to support the PCO, the Maryland Department of Health and Mental Hygiene's Family Health Administration hereby establishes the PCO Advisory Council.

Duties/responsibilities:

The Primary Care Office (PCO) Advisory Council will assist the PCO by:

1. Advising the PCO on strategies to meet the requirements of the federal grant and other funding sources;
2. Assisting the PCO in establishing collaborative relationships with state, county, and municipal governments, and with private for-profit and nonprofit organizations - to better address statewide primary care priorities and needs; and
3. Advising the PCO in its effort to recruit and retain primary care providers in order to meet the primary care needs of unserved and underserved Marylanders.

As a collaborative partnership, the Council will be operated in a nonpartisan and nondiscriminatory manner. Policy-makers and managers from stake holding agencies and organizations at all levels of government and the private sector are valued participants in Council activities. Where practical, the decision-making undertaken by the Council will be made through consensus.

Chairperson: (To be determined by PCO Advisory Council)

Membership:

1. Representative from the Maryland Rural Health Association;
2. Representative from the Mid-Atlantic Association of Community Health Centers;
3. Representative from the Maryland Community Health System/Community Health Integrated Partnership;
4. Representative from the private primary care provider community;
5. Representative from the MedChi the Maryland State Medical Society;
6. Representative(s) from the Maryland Department of Health and Mental Hygiene;
7. Representative from the Maryland Area Health Education Centers;
8. Representative from the Maryland Local Health Officers; and
9. Representative(s) from a Maryland School of Public Health

Department staff liaisons:

1. Elizabeth Vaidya/PCO Director
2. Judy Gerahty/PCO Workforce Coordinator

Scope:

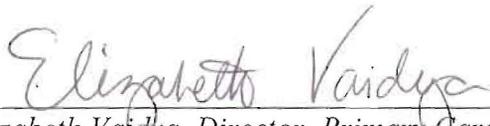
The Council will meet at a minimum every six months and may meet at other times as necessary. The Council may consult with other individuals and entities, as necessary, to carry out its responsibilities.

Council and Membership Duration:

The Council shall take effect no later than November 30, 2009, and the charter will be reviewed and, if necessary, revised every five years. Members are eligible to serve two-year terms and may serve no more than two consecutive terms.

Additional Resources:

The Council may form subcommittees to work on specific areas of concern.



Elizabeth Vaidya, Director, Primary Care Office



Russell W. Moy., M.D., M.P.H., Director, Family Health Administration

Date Chartered: _____



Maryland Primary Care Office (PCO) Advisory Council's Members

Name, Title, Organization

1. Salliann Alborn, CEO, Maryland Community Health System/Community Health Integrated Partnership
2. Rodney Glotfelty, Health Officer, Garrett County; Maryland Rural Health Association
3. Harry Goodman, DDS, MPH, Director, Office of Oral Health, DHMH
4. Rachel Hess-Mutinda, Asthma Program Coordinator, Center for Maternal & Child Health, DHMH
5. Wayne Howard, CEO, Choptank Community Health System
6. Norma Kanarek, MPH, PhD, Associate Professor, Bloomberg School of Public Health, Johns Hopkins University
7. Shivonne Laird, PhD, MPH, Maryland Area Health Education Center (AHEC)
8. Andrea Mathias, MD, MPH, Deputy Health Officer, Worcester County Health Department; Maryland Association of County Health Officers (MACHO)
9. Denise M. Matricciani, Vice President, Government Relations, Maryland Hospital Association
10. Melissa Noyes, Community Development and Communications Manager, Mid-Atlantic Association of Community Health Centers
11. Maria Prince, MD, MPH, Medical Director, Office of Chronic Disease Prevention, DHMH
12. Gene Ransom, III, CEO, MedChi (Maryland State Medical Society)
13. Yvette Rooks, MD Vice Chair/Program Director, Dept. of Family and Community Medicine, University of MD School of Medicine
14. Jai Seunarine, CEO, Jai Medical Systems, Inc.
15. Al Zachik, MD, Director, Child and Adolescent Services, Mental Hygiene Administration, DHMH
16. Grace Zaczek, Office of the Deputy Secretary, Medical Care Financing Administration, DHMH