

## **Local Home Visiting Needs Assessment and Plan Timeline and Deliverables**

The Plan's purpose is to complete a local home visiting needs assessment and plan by June 30, 2011. This plan will become part of a Statewide Home Visiting Plan being developed as a requirement for ACA Home Visiting funding.

### **Specific activities are to include:**

- Convening a stakeholder/advisory group to develop the Plan including:
  - Submit a list of jurisdictional stakeholders that will be invited to participate. Include each person's name, organization, address, phone number and e-mail;
  - Conduct/facilitate at least two planning meetings
    - Submit agenda, sign in sheets, minutes from each meeting
    - Inform CMCH of meeting dates and times; and
  - Identify how stakeholder input was used to inform planning.
  
- Completing and submitting a jurisdictional "hot spot" home visiting self-assessment that leads to a detailed assessment of needs and existing resources, including:
  - community strengths and risk factors, related to the need for home visiting services;
  - socio-demographic, economic and health characteristics and needs of participants, including:
    - i. income and poverty levels (e.g., household income and benefits, employment, education)
    - ii. maternal and infant health indicators (e.g., infant mortality, low birth weight, prenatal care, parental use of alcohol, tobacco or illicit drugs, preconception care, breastfeeding, health insurance coverage, well child visits, maternal depression)
    - iii. Child injuries, child abuse and neglect , emergency department visits (rates)
    - iv. Crime and domestic violence indicators (e.g., arrests)
  - any existing home visiting services in the community, currently operating or discontinued since March 23, 2010, including
    - the number and types of home visiting programs and initiatives in the community;
    - the models that are used by identified home visiting programs;
  - local capacity for substance abuse treatment services (e.g., identify providers and gaps)
  - existing mechanisms for screening, identifying, and referring families and children to home visiting programs in the community (e.g., centralized intake procedures at the local level); and,
  - referral resources currently available and needed in the future to support families residing in the community(ies);

- A plan for coordination among existing programs and resources in your community (including how the program will address existing service gaps);
- Proposed evidence based home visiting model and why chosen; and
- Local capacity to integrate the proposed home visiting services into an early childhood system, including existing efforts or resources to develop a coordinated early childhood system at the community level, such as a governance structure or coordinated system of planning.
- Completing and submitting a draft local strategic plan including the information identified above by April 15, 2011.
- Completing and submitting a final jurisdictional strategic plan by June 30, 2011.