

**Maryland Comprehensive Cancer Control Plan
Cancer Disparities Committee**

**May 4, 2010, 1 - 3 p.m.
Maryland DHMH, Room 300**

Co-Chair: Carlessia Hussein, DrPH, RN, Director, Office of Minority Health and Health Disparities; Maryland Department of Health and Mental Hygiene

Co-Chair: Brian Gibbs, PhD, Assistant Professor of Medicine, Associate Dean for Diversity and Cultural Competency; Johns Hopkins

MEETING SUMMARY

<u>AGENDA ITEM</u>	<u>DISCUSSION SUMMARY</u>
Review of MCCCCP Goals and Guidelines	<ul style="list-style-type: none"> • See handout • It was noted that there will be no date on the Cancer Plan – it will be a living document, able to be revised as needed. • Agreement by committee to have <ul style="list-style-type: none"> • 1 or 2 Goals • SMART Objectives with associated strategies
Goals/Objectives/Strategies	<ul style="list-style-type: none"> • Dr. Mann/Dr. Hussein shared a draft outline of the Goals/Objectives/Strategies • Focus is on all cancer mortality – site specific chapters will focus on individual cancer sites • Focus within objectives on black/white disparities: this is the only disparity that is measurable using reliable data <ul style="list-style-type: none"> • Available data for other racial and ethnic groups show that rates are lower for some of these other groups; there is concern that this data is not representative of populations • Other disparities will be discussed/acknowledged in the text; however, because of concern with validity of data for other groups, specific measurable objectives will be included for only black/white disparity • The third objective to improve data systems addresses concerns regarding data issues for other racial and ethnic groups and other disparities • May need to specifically describe racial, ethnic and other disparities in the third objective instead of keeping it vague – in order to increase inclusivity • Many approaches/activities will go into achieving each of the strategies. This may be described in a more detailed way throughout the text. • Objectives will be made “SMART” – Dr. Mann/Dr. Hussein will work on including measurable targets

Chapter Outline	<ul style="list-style-type: none"> • A draft chapter outline from a previous meeting was reviewed. • Will include a section on implementation steps which may include suggestions for gathering necessary resources (partnerships, etc) • Chapter title currently on outline: “Racial and Ethnic Health Disparities” <ul style="list-style-type: none"> • Suggestion to change chapter title back to “Cancer Disparities” (as in previous Cancer Plan) • Current title is not reflective of non racial and ethnic disparities which will be discussed in the chapter (i.e. sexual orientation, geographic) • Committee members asked to send in further comments on the chapter title via email for consideration by Co-Chairs
Assignments for the Next Meeting	<ul style="list-style-type: none"> • Using the DRAFT Chapter Outline and DRAFT Goals/Objectives/Strategies documents, send in written chapter sections for your area of interest by May 24th. • Send in any additional comments on the Chapter Outline, Goals/Objectives/Strategies, and/or chapter title via email.
Future Meeting Dates	<ul style="list-style-type: none"> • Next meeting will be early June. Sarah will send out date options using Meeting Wizard.