
Maryland Comprehensive Cancer Control Plan

Development Process

Overview

- Similar to 2004-08 Plan
 - 15 Chapters
 - Burden + 4 Main Sections:
 - Special Topics
 - Primary Prevention
 - Site Specific Prevention & Early Detection (Secondary)
 - Tertiary Cancer Control
 - One Committee for each of the Chapters in the 4 Main Sections (14 Committees)

	April 2009	May 2009	June 2009	July 2009	Aug 2009	Sept 2009	Oct 2009	Nov 2009	Dec 2009	Jan 2010	Feb 2010	Mar 2010	Apr 2010	May 2010	June 2010	July 2010	Aug 2010	Sept 2010	Oct 2010	Nov 2010	Dec 2010		
Stage I - Startup: Committee member & chair outreach	Stage I: Startup																						
Stage II - Pre-Meetings: Work w/ Chair - develop outlines for committees & schedule first meetings	Stage II: Pre-Meetings																						
Stage III - Committee Meetings: Special Topics (Cancer Disparities, Surveillance, Patient Issues and Survivorship)	Stage III: Special Topics Committee Meetings												Stage III: Drafts Due										
Stage III - Committee Meetings: Site Specific Prevention Committee Meetings (Colorectal Cancer, Breast Cancer, Prostate Cancer, Oral Cancer, Cervical Cancer)	Stage III: Site Specific Prevention Committee Meetings																						
Stage III - Committee Meetings: Primary Prevention Committee Meetings (Tobacco Use Prevention & Lung Cancer, Ultraviolet Radiation & Skin Cancer, Diet & Physical Activity, Environmental Issues & Cancer)	Stage III: Primary Prevention Committee Meetings																						
Stage III - Committee Meetings: Tertiary Care (Pain Management, End of Life Care)	Stage III: Tertiary Care Committee Meetings																						
Stage III - Committee Meetings: Evaluation	Stage III: Evaluation																						
Stage III - Committee Meetings: All chapters due to DHMH for review														Stage III: Final Drafts Due									
Stage IV: Draft Review by DHMH & Others														Stage IV: Draft Review									
Stage V: Work with Contractor on Design of Plan & Executive Summary - Finalize for release	Stage V: Design Plan Template						Stage V: Layout & Final Review																
Stage VI: 2011 - 2015 Cancer Plan Release																						Stage VI: Release	

Stage I: Startup

April – Sept 2009

- Determine plan structure
- Identify staff resources
- Identify data sources & review data used in 04-08 plan
- Contact former committee chairs & members to gauge interest
- Identify and invite new members **IN PROGRESS**

Stage II: Pre-Meetings

May – Oct 2009

- Data requests from MCR 
- Compile data for applicable chapters 
- Conduct literature reviews in chapter areas for evidence based interventions 
- Work with Chairs on draft of agenda/ tasks/process for each meeting *IN PROGRESS*
- Schedule first meeting & identify meeting location with input from chair *IN PROGRESS*

Stage III: Committee Meetings

Now – March 2010

- Timeline – phased in
- Number and frequency of meetings will vary
- Evaluation at each meeting

Stage IV: Draft Review

May – June 2010

- Compile chapter drafts into one document
- Review draft of entire plan (content)
 - DHMH
 - Cancer Council

Stage V: Design & Final Review

August 2009 – November 2010

Aug 2009 – Jan 2010

- Contract with designer *IN PROGRESS*
- Work with designer on template of plan and executive summary

June – Nov 2010

- Work with designer on final layout of plan and executive summary
- Final review of entire plan and executive summary (design & content)

Stage VI: Release Plan

December 2010

- Formats for Publication
 - Full Cancer Plan
 - Executive Summary
 - Electronic: www.marylandcancerplan.org

MCCCP – Development Process

Questions?