

I. GENERAL INSTRUCTIONS

- Please complete all information in ink. Answer all questions.
- **DO NOT LEAVE ANY INFORMATION BLANK.** A "0" (zero) may be used to either indicate missing information or valid numeric information indicating a count less than 1. If a section is not applicable to your school, please enter "0" in those boxes. If something is left blank, we will assume that you missed the question and will be contacting you to complete the information.

II. MINIMUM VACCINE REQUIREMENTS

Please refer to the "**Vaccine Requirements for Children Enrolled in Pre-School Programs and in Schools, Maryland School Year 2014-2015**" to determine age-appropriate immunity for preschool through grade 12 enrollees. The minimum vaccine requirements and DHMH COMAR 10.06.04.03 are available at <http://tinyurl.com/l3oq7wj>

III. NON-GRADED STUDENTS

These are students who are assigned to programs or classes without standard grade designation. Please record these students in the grade category that best corresponds with the student's age.

Student's Age	Record in Grade Category	Review <i>new or all</i> student records
Age 5	Kindergarten (K)	All
Age 6 to 11	Grade 1-5	New only
Age 11 to 12	Grade 6	New only
Age 12 to 13	Grade 7	New only
Age 13 to 14	Grade 8	New only
Age 14 to 18+	Grade 9-12	New only

IV. SURVEY QUESTIONS

A. CONTACT INFORMATION: Complete this section as indicated.

B. SCHOOL INFORMATION: Complete this section as indicated. For grade levels, please indicate the grades in which your school enrolls students. Non-graded schools should be noted here as well.

Question 1: **TOTAL ENROLLMENT** is a count of ALL current students enrolled in this school by grade. **Please do not include information on students in your pre-K class.** ALL students refer to the total number of students enrolled in that grade, including those enrolled in the previous year.

NOTE: For Questions 2-13 include ALL Kindergarten students and ONLY newly enrolled students in grades 1-12. Newly enrolled students refer to students in that grade who were NOT enrolled in your school the previous year. **If students are enrolling from a feeder school (i.e. Elementary to Middle or Middle to High), they would be considered NEWLY ENROLLED to your school and should be counted as NEW.**

Question 2: Number of students with immunization records (*not including students with exemptions*) in:

- Kindergarten** is a count of ALL kindergarten enrollees with immunization records, even if enrolled the previous year in your preschool program, not including students with exemptions.
- G1-5** is a count of 1st, 2nd, 3rd, 4th, and 5th grade enrollees NEW to this school that were not enrolled in this school the previous year, not including students with exemptions.
- G6** is a count of 6th grade enrollees NEW to this school that were not enrolled in this school the previous year, not including students with exemptions.
- G7** is a count of 7th grade enrollees NEW to this school that were not enrolled in this school the previous year, not including students with exemptions.
- G8** is a count of 8th grade enrollees NEW to this school that were not enrolled in this school the previous year, not including students with exemptions.
- G9-12** is a count of 9th, 10th, 11th, and 12th grade enrollees NEW to this school who were not enrolled in this school the previous year, not including students with exemptions.

- Question 3:** **Number of students *without* immunization records:** is a count of enrollees in the listed grade categories for which you are awaiting the arrival of the shot record or have no record on file. Students for whom you have an immunization record, but who need some vaccines or some doses, are **NOT** counted here. In addition, students claiming religious exemptions or medical contraindication are NOT counted here. They will be counted in questions #5 and #6.
- Question 4:** **Total students are a total count of students in question 2 and question 3:** this number should equal the sum of questions 2 and 3.

SCHOOL IMMUNIZATION EXEMPTIONS

- Question 5:** **Number of students with *medical* exemptions:** is a count of enrollees who have a documented (by a health care provider) temporary or permanent medical exemption or contraindication on file.
- Question 6:** **Number of students with *religious* exemptions:** is a count of enrollees whose parents have signed the religious exemption portion of the official Maryland Immunization Certificate (DHMH 896).

STUDENTS WITH IMMUNIZATION RECORDS WHO NEED (i.e., ARE MISSING) ONE OR MORE OF THE FOLLOWING VACCINES

EXAMPLE*:** **IF:** One new enrollee in 3rd grade needs (1) dose of polio vaccine;
AND: another new enrollee in 4th grade needs (2) doses of polio vaccine;
THEN: the total number of students in "G1-5" needing 1 or more doses of polio vaccines is **two**.

(1 new student + 1 new student = 2 students who need at least one dose of polio vaccine)

NOTE: If a student has an exemption, they are not counted as needing a dose of vaccine.

- Question 7:** **Number of students that NEED 1 or more doses of DTaP/Td/DT/Tdap vaccine:** is a count of any student who has less than four doses required for students less than 7 years of age, and less than the three doses required for students 7 years and older. **NOTE:** Starting in 2014, students in 7th grade only are required to have 1 doses of Tdap vaccine.
- Question 8:** **Number of students that NEED 1 or more doses of Polio vaccine:** is a count of any student who has less than the required 3 doses.
- Question 9:** **Number of students that NEED 1 or more doses of Measles vaccine:** is a count of any student who has less than the required number of measles vaccine doses.
- Question 10:** **Number of students that NEED 1 or more doses of Rubella vaccine:** is a count of any student who has less than the required number of rubella vaccine doses.
- Question 11:** **Number of students that NEED 1 or more doses of Mumps vaccine** is a count of any student who has less than the required number of mumps vaccine doses.
- Question 12:** **Number of students that NEED 1 or more doses of Hepatitis B vaccine:** is a count of students who have less than the required 3 doses of hepatitis B vaccine.
- Question 13:** **Number of students that NEED 1 dose of Varicella vaccine:** is a count of students who have no doses of Varicella or no history of chickenpox disease. **NOTE:** Starting in 2014, students in K are required to have 2 doses of Varicella vaccine.
- Question 14:** **Number of 7th Grade students that NEED 1 dose of Meningococcal vaccine:** is a count of 7th grade students who have no doses of Meningococcal vaccine. **NOTE:** Starting in 2014, students in 7th grade only are required to have 1 doses of Meningococcal vaccine.

C. ADDITIONAL INFORMATION

Question 14. Indicate the type of documentation you use for your school immunization records.

Note: If you will be mailing your survey, please be sure to make a copy for your records prior to mailing.

Please contact the Maryland Center for Immunization at 410-767-6679 if you have questions.

A. CONTACT INFORMATION (PLEASE PRINT)

Name of person completing report: _____ County/Jurisdiction: _____
(Distinguish Between Baltimore City and County)
 Date report completed: ____ / ____ / 2014 Phone: (____) _____ E-mail: _____

B. SCHOOL INFORMATION (PLEASE PRINT)

Name of school: _____ Phone: (____) _____
 Address: _____ City: _____ Zip: _____

Grade levels (check all that apply): K 1 2 3 4 5 6 7 8 9 10 11 12

Type of School (check one): public private/non-public

TOTAL STUDENT ENROLLMENT INFORMATION		K (ALL)	G1-5 (ALL)	G6 (ALL)	G7 (ALL)	G8 (ALL)	G9-12 (ALL)
1	TOTAL STUDENT ENROLLMENT (Include ALL students in the school for each grade category)						

NOTE: For the following sections, include **ALL** kindergarten students and **ONLY NEWLY ENROLLED** grade 1-12 students

STUDENT INFORMATION (All kindergarten students and only newly enrolled students in grades 1-12)		K (ALL)	G1-5 (New)	G6 (New)	G7 (New)	G8 (New)	G9-12 (New)
2	Number of students with immunization records (Do not include students with medical or religious exemptions)						
3	Number of students without immunization records on file (Do not include students with medical or religious exemptions)						
4	Total number students surveyed (add questions #2 and #3)						

SCHOOL IMMUNIZATION EXEMPTIONS (All kindergarten students and only newly enrolled students in grades 1-12)		K (ALL)	G1-5 (New)	G6 (New)	G7 (New)	G8 (New)	G9-12 (New)
5	Number of students with medical exemptions						
6	Number of students with religious exemptions						

STUDENTS FROM QUESTION #2 THAT ARE NOT UP TO DATE (Do not include students with medical or religious exemptions)		K (ALL)	G1-5 (New)	G6 (New)	G7 (New)	G8 (New)	G9-12 (New)
7	Number of students that NEED 1 or more doses of DTaP/Td/DT/Tdap vaccine						
8	Number of students that NEED 1 or more doses of Polio vaccine						
9	Number of students that NEED 1 or more doses of Measles vaccine						
10	Number of students that NEED 1 or more doses of Rubella vaccine						
11	Number of students that NEED 1 or more doses of Mumps vaccine						
12	Number of students that NEED 1 or more doses of Hepatitis B vaccine						
13	Number of students that NEED 1 or more doses of Varicella vaccine						
14	Number of 7 th graders that NEED 1 dose of Meningococcal vaccine						

Additional Information

14) What is the school using to document student immunization information? (Check all that apply):

DHMH 896 (Immunization Certificate) Doctor/Provider Record Other (Please Specify): _____

Complete online by November 15, 2014 at <http://tinyurl.com/mxozje9>
 If you are unable to complete online, return by fax or mail to:
 Center for Immunization
 Maryland Department of Health and Mental Hygiene
 201 W. Preston Street, 3rd Floor, Baltimore, Maryland, 21201
 Telephone: (410) 767-6679 Fax: (410) 333-5893
<http://dnha.dhmm.maryland.gov>